Application Information

Once started the application must be completed. You cannot save and come back. Any information that is not submitted may be lost.

Participants in Harvard Macy Institute courses are required to bring an issue, institutional challenge, or project that they will work on while at Harvard. The work you bring to the program should be pertinent to your institution and will be instrumental in forming the foundation for learning that takes place during the program. We realize that the answers to the questions you will complete below are your preliminary thoughts and we hope that through the process of learning in this course your answers will be refined and shaped in such a way that they will form a solid strategic plan for implementation upon return to your institution.

The following information is required to apply for the program:

- **Contact and Background Information:** Up to date contact information along with information on your professional, scholarly, and personal background.
- **Project Information**: A preliminary overview of your project will need to be submitted.
  - This will include:
    - Project Title
    - Focus of Project: What is the primary focus of your project? What question, concern, problem, or situation is addressed by your project? (Examples include, teaching and learning environments, assessment plans, technology applications, clinical delivery system improvements)
    - Project Goals: List 1-3 specific goals for your scholarly project.
    - Brief Project Methods: Briefly describe the methods that you will use to conduct your project.
    - Number of individuals who will be affected / participate in your project (teachers, learners etc)
    - Project Setting: Describe the specific educational setting (i.e., classroom, clinic, ward), institution / department setting where this project is being conducted
    - Stakeholders/Leaders influencing the project
    - What barriers you anticipate
    - Target Population: Undergraduate, Graduate, or Continuing Professional Development
    - Educational Focus Area: Teaching and Education, Curriculum Design, Faculty Development, Assessment and Evaluation, Educational Technology